



## 2021-2022 PAYROLL SCHEDULES

<u>Payroll Month</u>	<u>Pay Period Beginning and Ending Dates</u>	<u>Date Paid</u>
July 2021	June 12 - July 9	July 30
August 2021	July 10 - August 13	August 31
September 2021	August 14 - September 10	September 30
October 2021	September 11 – October 8	October 29
November 2021	October 9 - November 5	November 30
December 2021	November 6 - December 3	December 21
January 2022	December 4 - January 7	January 31
February 2022	January 8 - February 4	February 28
March 2022	February 5 - March 4	March 31
April 2022	March 5 - April 8	April 29
May 2022	April 9 - May 13	May 31
June 2022	May 14 - June 10	June 30

**ALL LEAVE AND TIME EDITS MUST BE REQUESTED AND APPROVED BY THE MONDAY FOLLOWING THE PAYROLL CUTOFF DATE. IF A HOLIDAY FALLS ON MONDAY, THEN THESE TASKS MUST BE COMPLETED BY TUESDAY FOLLOWING PAYROLL CUTOFF DATE.**